



Application For Employment

All information will be treated as strictly confidential and no approach will be made to any person without your permission. Please print clearly.

Position applied for:

If you obtained this position, would you continue in any other employment? Yes/no

Is your ability to perform this job limited in any way? If yes, how could we help you to overcome these limitations?

Personal details

Title: Forename(s): Surname:

Home address:

Postcode:

Date of birth:

e mail :

Home telephone:

Mobile telephone:

National Ins No:

Next of Kin:

Relationship to you:

Contact details:

Education and training

School, college, etc

Dates

Qualifications

Training applicable to application.
Eg Infection Control, Dementia, Medication
administration etc

When was the last time you have completed a
Moving & Handling Course?

Pin number if applicable

Health Declaration

In the last four years have you had any Physical or Mental illnesses or
operations resulting in you being absent from work?

Yes

No

Do you have or have you ever suffered from any of the following?

Asthma Yes/No

Diabetes Yes/No

HIV/Aids Yes/No

Hepatitis B Yes/No

Epilepsy Yes/No

Chicken Pox Yes/No

Back Problems Yes/No

Tuberculosis Yes/No

Mental illness Yes/No

Communicable disease Yes/No

Previous employment and experience

Name & address of employer	Dates	Job title/Duties	Reason for leaving
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List any absences from work in the last 12 months (other than holiday) with reasons

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Interests

Driving licence, etc.

Current driving licence? Yes/no. If yes, type of licence

References

Work reference:
(must be business address)

Post code:

Telephone:

E mail:

Work reference:
(must be a business address)

Post code:

Telephone:

E mail:

Additional References: Previous employment/tutor/minister

ALL REFERENCES MUST BE AUTHENTICATED WHEN RECEIVED

Please detail any further information you wish to put forward in support of your application

Criminal Convictions Declaration

Under the **Rehabilitation of Offenders Act 1974** you are not required to disclose information about spent convictions. Trustcare Scotland Ltd states that because of the nature of the work for which you are applying you are required to indicate existent criminal convictions in the event of employment. Failure to disclose such convictions may result in dismissal or other disciplinary action by the company. Any information given will be confidential.

All applications will be subject to UK Border Agency checks.

All employees will be required to complete an Enhanced Disclosure.

Do You Hold A Current Enhanced Disclosure ?

Declaration

The above information is true. I understand that any job offer made on the basis of untrue or misleading information may be withdrawn or my employment terminated.

Signed:

Date

Please return completed form to:

**92 Constitution Street
Edinburgh
EH6 6RP**

**Phone 0131-5399339
Fax 0131-5399338**